Students who are admitted to FSU and plan to attend the University must create a permanent FSUID. The FSUID is a unique login that provides students with an official FSU email account, access to the University network, Canvas, myFSU portal, and course registration. Students will also need an FSUID to complete a housing contract and to register for orientation.

Students who accept a Summer, Seminole Pathways or Spring offer from FSU should wait two business days before trying to activate their FSUID.

Below is essential information that students must follow to activate their permanent FSUID:

1) Log in to my.fsu.edu.
2) Under the garnet Sign In button, click on Activate/Manage FSUID.
3) On the FSUID Management page, as a new or first-time user, click Activate Your FSUID under New Account.
4) To activate your permanent FSUID, read the information on the Account Activation screen and click Proceed.
5) At the FSUID Activation screen, enter the EMPLID, First Name, Last Name and Date of Birth - all four fields are required. You can access your EMPLID by logging in to your Application Status Check page. Then click Continue.
6) Depending on the information that is currently on file or that was submitted during the application process, students will see one of the two following screens:

6a) Students that provided their Social Security Number during the application process will be prompted to enter the last five digits of their SSN to verify their account. Then click Continue.
6b) Students that did not provide their Social Security Number during the application process will be prompted to enter the email address that was used to register an FSU account (as a former student, current applicant, employee of the university). Then click Continue.
7) After the student has verified their account, an FSUID will be assigned and displayed on the Account Activation screen. Make note of the FSUID and then click **Continue**.

8) Students will then be required to select three security questions and enter the answers to each question. These questions will be used to verify the students' identity and to reset their password. It is very important to remember the exact answers to the questions (i.e. including punctuation, case sensitive, etc.). Then click **Continue**.

9) Finally, students will need to enter a password for their account. Students must follow the requirements that are listed on the screen. After confirming the password, click **Continue**.

10) If the password is accepted, students will receive confirmation that the FSUID and its corresponding account has been successfully activated. The student can then proceed to their myFSU portal.